

## VILLAGE OF FORT RECOVERY REGULAR COUNCIL

December 5,

2016

**CALL TO ORDER:** Mayor Dave Kaup called to order the Regular Council Meeting on December 5, 2016 at 7:30 pm at the Village of Fort Recovery Council Meeting Room to conduct regular business.

**Roll call was conducted** with the following Council members **Present:** Erik Fiely, Cliff Wendel, Al Post, Dave Garman, Scott Pearson and Dave Bretz.

**Also Present:** Randy Diller, Erin Minor, Roberta Staugler, Neal Spencer, PG Jellison, Ed Gebert, Brandon Wyerick and Nathan Rubbelke. **The Mayor led with Prayer and the Pledge of Allegiance.**

**Reports to Council:** Village Administrators Report, November Income Tax Report. **Minutes:** Wendel made a motion to approve the November 21, 2016 minutes seconded by Fiely. Vote all yes.

**RESOLUTION 2016-36 A RESOLUTION TO AUTHORIZE EMPLOYEE CHRISTMAS PARTY.** Pearson made a motion to suspend the rules seconded by Garman. Vote all yes. Wendel made a motion to pass the resolution seconded by Fiely. Vote all yes.

**RESOLUTION 2016-37 A RESOLUTION TO TRANSFER \$5,736.00 FROM GENERAL FUND TO VILLAGE SHARE ODNR REC TRAIL FUND.** Pearson made a motion to suspend the rules seconded by Garman. Vote all yes. Post made a motion to pass the resolution seconded by Wendel. Vote all yes.

**RESOLUTION 2016-38 A RESOLUTION TO AMEND APPROPRIATIONS.** Pearson made a motion to suspend the rules seconded by Garman. Vote all yes. Wendel made a motion to pass the resolution seconded by Fiely. Vote all yes.

**RESOLUTION 2016-39 A RESOLUTION TO TRANSFER \$63,000 FROM GENERAL FUND TO SEWER IMPROVEMENT FUND.** Pearson made a motion to suspend the rules seconded by Garman. Vote all yes. Post made a motion to pass the resolution seconded by Fiely. Vote all yes.

**ORDINANCE 2016-15 AN ORDINANCE TO LEVY ASSESSMENTS ON PROPERTIES ABUTTING ELM STREET BETWEEN WIGGS AND MILLIGAN.** Pearson made a motion to pass the ordinance after the third reading, this was seconded by Fiely. Vote all yes by roll call vote.

**ORDINANCE 2016-17 AN ORDINANCE TO RE-APPOINT ERIN MINOR AS VILLAGE SOLICITOR FOR A TWO YEAR TERM.** Pearson made a motion to pass the ordinance on to the third reading seconded by Fiely. Vote all yes by roll call vote.

**ORDINANCE 2016-18 AN ORDINANCE FIXING PAY SCHEDULES OF ALL SALARIED AND HOURLY EMPLOYEES.** Pearson made a motion to pass the ordinance to the third reading seconded by Post. Vote all yes by roll call vote.

**ORDINANCE 2016-19 AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH ODNR.** Pearson made a motion to suspend the rules seconded by Garman. Vote all yes. Post made a motion to pass the ordinance seconded by Fiely. Vote all yes by roll call vote.

**Roberta Staugler:** November Income Tax Report presented. The 2017 Appropriations were given to council for review along with the 2017 Capital purchase list as paid by fund.

**Erin Minor: Capital Budget Bill Grant:** We passed an ordinance tonight authorizing the mayor to execute an agreement with ODNR for the tennis and basketball courts project. We will send a copy to ODNR for them to sign. We have posted a link on Facebook to a survey on the color of the proposed tennis/basketball courts. Randy and Erin will be attending the girl's game this Thursday and a boy's game on December 30<sup>th</sup>. We will be asking for input on the courts project and future park projects. **Diller:** Seeking public input on parks projects is a good idea and will help us with future grant applications.

**Local Government Safety Capital Grant:** We intend to submit three applications: an application for a new ambulance for the St. Henry EMS; an application for a new police cruiser for the Fort Recovery Police Department; and an application for new fire equipment for the Southwest Mercer Fire District.

**OBWC Grant:** This is a safety grant. **Diller:** We got involved in a program with workers comp to qualify for rebates on our premium. We have three steps to complete in this program. One was to listen to them tell us about a safety program that offers up to \$40,000 in grant funds. We plan to apply for funds to purchase a hydro-excavator. We are obtaining quotes now. We would use this

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equipment anytime we are digging. It uses water pressure to excavate. When you use it, you don't have to worry about hitting utilities.

**Minor: Cooper Family Foundation:** We submitted an application for \$20,000 a few weeks back for our NatureWorks project. Waiting to hear back.

**OPWC:** We submitted a request in October to fund the William Street Reconstruction Project. The application has been approved by our district. The project is planned for next summer/fall.

**Sharpsburg Road Annexation:** We are in a holding pattern until the statutorily-imposed 60 day waiting period is up. Council can then pass an ordinance accepting the annexation and establishing the zoning classification for the territory; the ordinance will likely be presented to council at the February 6, 2017 meeting. If passed, the annexation would become effective thirty days thereafter.

**State Route 49 Annexation:** Randy has one more signature to obtain on this petition and hopes to have completed soon, and we will then get it filed.

**Nature Works Grant:** Erin is currently working on the application. We will get input from the public to see which project they would like.

**Randy Diller Project updates: Lagoons:** The curtain project bid opening was December 1<sup>st</sup>. We received two bids. The engineer's estimate was \$156,000. We received a bid for \$148,000 from Shinn Brothers and \$131,180 from Dan Jutte. We cannot award the bid until we know if the materials meet the specs. Dan's company is a good local company, and they will install the curtains for \$3,000. We will not have the village employees install the equipment at this price. We plan to come to the next council meeting for final approval.

**Park Recreational Trail:** The lights have been installed and are working. The third payment request from Tom's Construction in the amount of \$22,149.40 was received. This will leave approximately \$46,000 remaining to pay. Fiely made a motion to approve the payment to Tom's Construction in the amount of \$22,149.40 seconded by Wendel. Vote all yes. This will leave the seeding, matting and cross walk to complete in the spring which should go fairly quickly.

**Sharpsburg Road Improvements:** All contracts are signed and in place. We will have the preconstruction meeting on Wednesday, December 7 at 3:00pm.

**Park Board: Restrooms:** Chuck should be here this week to begin to lay block.

**Tree Commission:** Our application to remain designated as a "Tree City" was submitted last week to the Ohio Department of Natural Resources.

**Budget:** Randy met with employees. The budgetary plan was given to Council. If you have any question please get in touch with Randy.

**Williams Street:** The engineer's estimate is a little over \$400,000. The OPWC Grant is \$268,000. We plan to have prints off to DP&L, Frontier, and Dominion in January because of widening of the road. We hope to have the utility companies here ASAP in the spring. The earliest the bid opening can occur is in July.

**New Lights for School Zone:** Randy will be meeting with school officials. We have received the quotes back with a timer system. It will cost \$3,500 each to install on a pole. This will be a spring/summer project.

**Mercer Savings Bank:** MSB will be renovating and adding on to their building. Construction will take up to six months. They will bring in a temporary banking trailer and hook up to utilities on our lot. We will not charge them anything to hook up. They will cover installation and will put property back as it was when finished. We will have a written agreement.

**Important dates:** December 12<sup>th</sup> Park Board Meeting has been cancelled for the Village Christmas Party. We will decide on the date of the first Council meeting in 2017 at the next Council meeting.

**Poll Council:** nothing to report. **Mayor:** Kaup received a complaint about the Village sign on K&L Property. **Diller:** The sign does need to be moved. I cannot suggest it as a project to the boy scouts. We will look at ways to get this moved.

**Council Reviewed Invoice #26557 to #26580, Memo expense 201657-201660 and interdepartmental transfers.** Wendel made a motion to approve as presented seconded by Fiely. Vote all yes.

**Wendel made a motion to adjourn the meeting seconded by Fiely. Meeting adjourned at 8:20pm.**

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Mayor Dave Kaup

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Roberta Staugler