

RECORD OF PROCEEDINGS
VILLAGE OF FORT RECOVERY SPECIAL COUNCIL

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

June 26, 20 2017

CALL TO ORDER: Mayor Dave Kaup called to order the Special Council Meeting on June 26, 2017 at 7:30 pm at the Village of Fort Recovery Council Meeting Room to conduct regular business.

Roll call was conducted with the following Council members **Present:** Erik Fiely, Dave Garman, Scott Pearson and Dave Bretz. **Absent:** Cliff Wendel and Al Post. **Also Present:** Randy Diller, Roberta Staugler, Erin Minor, PG Jellison, Sydney Albert, Rose Skelly, Brandon Weyerick and Neal Spencer.

The Mayor led with prayer and the Pledge of Allegiance.

Reports to Council: Village Administrators Report, May FINX and Police reports.

Minutes: Fiely made a motion to approve the June 5, 2017 minutes which was seconded by Pearson. Vote all yes.

Poll Visitors: Brandon Weyerick stated that July 16th will be the National Night Out at the pool. This will be hosted by the police department. There will be a cruiser, squad and a fire truck there for demonstrations and free admission to the pool.

Roberta Staugler presented the 2018 Budget for the first reading. Pearson made the motion to pass it on to the second reading seconded by Fiely. Vote all yes.

Minor: Rec Trail: The Rec Trail dedication was held on Sunday June 11th at 2:00pm. We appreciate everyone's attendance.

Courts Project: Choice One is finalizing the changes and the project should go out for bid this week.

Nature Works Grant: Jerry will begin work on the new playground soon. We will be pouring a concrete barrier and installing rubber surfacing.

ODOT: Minor: ODOT will be coming out a little later than we anticipated to install new speed limit signs on SR 49 on the south side of town. They will also be relocating the corporation limit signs.

Jutte Annexation: Shinn Brothers began work on the First Street utilities project last week.

Leuthold Annexation: Randy is going to reach out to the person that owns the property across the road from the Leutholds. If he agrees to annex his right-of-way, then we will annex both rights-of-way on Fort Recovery-Minster Road to the eastern edge of the Leuthold's property. If not, we will not annex either right-of-way.

OEPA: We need to pass an ordinance authorizing the Mayor and Fiscal Officer to execute a conservation easement with Patricia and Norman Hull. This easement was required by Ohio EPA in connection with their inspection of our water plant. It will ensure the protection of one of our drinking water wells.

Outdoor Refreshment Area: There is no new information. We plan to discuss this issue again at the next Merchants meeting.

Williams Street: We have an ordinance to present tonight to vacate two alleys on school property.

We've also presented the school with a draft storm water utility easement. We anticipate them taking action on that easement at the next school board meeting.

Minor: I am requesting an executive session to discuss employment matters at the end of the meeting.

Bretz: Did Roger Lennartz request that the village move a sign by the Les Wenning Motors property that is now owned by Cooper Farms? **Diller:** Yes, the sign on 119 will be moved by the Celina division of ODOT. **Neal Spencer:** Are the new SR 49 speed limits in effect?

Minor: No. The new speed limits will not be in effect until ODOT puts the signs up. **Diller:**

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They have signed off on it but it is not in effect yet. **Minor:** Jared will park the speed trailer on SR49 once the new signs are put up to make everyone aware of the reduced speed limit.

Diller: Lagoon Curtains: The curtains were installed by a company that Dan Jutte hired. We are working on a few installation issues. A couple of other items need to be addressed. Also, Dan needs to prepare the proper paperwork before payment can be authorized.

Park Rec Trail: The dedication went great. I would like to thank council for attending. Tomorrow Jerry will put up the required ODNR Recreational Trail Program sign which will complete the requirements for the program. We do need to fix a drainage problem in one area of the trail. Tom's Construction will repair it when they are in town for other projects.

William Street Project: The bid opening was June 21st. There were four bids received: Tom's Construction, VTF, Shinn Brothers, and Beaverdam. Tom's Construction submitted the lowest bid of \$421,442. The engineer's estimate was \$460,700. The four bids were \$17,000 apart. Choice One has approved the bid and recommends we award the bid to Tom's Construction. First, we need a letter from OPWC stating that we've received the grant funds. The deadline for the project will be the end of next summer. They may be able to get the sewer line and other storm sewer lines in this year, and after the weather breaks next year, they could complete the project. We will call a special meeting to award the bid because we cannot approve it until we have the grant letter in hand.

July 3rd Council Meeting: We need to cancel the July 3rd council meeting and reschedule it when we have the letter from OPWC. The meeting will be for the acceptance of the bid from Tom's Construction and to pass the budget to the third reading. **Bretz:** What did we do about the trees on William Street? **Diller:** We have a design that will work. We will remove the trees on the school property and keep the tree on the Schuh property.

First Street: Shinn Brothers began on the south end of First Street last week. The manhole is 16' deep. They ran into some bad dirt. They plan to begin on the water line this Wednesday. There is a good chance they will be done with the water line before the sanitary is completed.

NPDES Permit: We have reached out to Dana from EPA; our permit for the lagoons expires at the end of this week. She has not responded yet.

Water Plant NOV: They finished installing some valves in the plant this week. They will begin replacing the filter media soon. The new CO₂ tank should be arriving any day. The Conservation easement is complete. The purchase of a new caustic tank can be pushed off for now.

Park Board: We have a couple of projects to complete which includes the restrooms and seeding and other minor items.

Courts Project: Thursday will begin the bidding with the bid opening to be held on July 13th. There were changes made to adjust the cost which will have no functional change. They have extended the time frame into the next year to give contractors time to complete the project. We have had a spur in interest to place benches in the park which we will find places for.

FEMA Mitigation Plan: The County's draft mitigation plan has been made available for review. We are going to review the plan and attend an open house meeting to comment on it.

Minor: It is important that we participate in the drafting of the plan because if we don't, we will be ineligible for federal funding to assist with flooding and other issues.

Sold Waste District: Diller: The landfill in Mercer County is funded by tipping fees. The tipping fees are used to pay for the county's solid waste plan, which is required by law. We've been informed that the landfill will be closing next year. When it closes, the County will no longer be getting tipping fees, so its funding source for the plan will be lost. Officials are trying to determine how to fund the plan going forward. Three options have been presented: (1) assess a flat fee annually to each parcel owner in the County; (2) charge the municipalities directly; or (3) charge the companies that collect the trash. If option 2 or option 3 is selected, the bag rates will likely be increased to offset the charge. No decision has been made yet.

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Wendel arrived at 8:35 pm.

Leuthold Annexation: We have the map and legal description. If nothing is worked out with the neighboring property owner, we will sign an agreement with the County and place our utilities in their right-of-way.

DP&L Rebate: We will finalize the rebate soon.

Important Dates: We need to cancel the July 3rd meeting. **Fiely made the motion to cancel the July 3, 2017 meeting seconded by Wendel. Vote all yes. A special meeting will be scheduled.**

Insurance renewal: Our insurance renewal was up in June. The premium has increased \$250 over last year's invoice. We have not received the paperwork yet.

Merchants Farmers Market: The Merchants and Chamber are discussing a farmers market. It would be held one Saturday morning per month with only local vendors selling homemade crafts, homegrown fruits and vegetables, and home-baked goods. They are considering the last Saturday of July, August, and September. Britney Adams and Krista Muhlenkamp spear heading it. They feel it will bring people to town. They want to hold it in the old SNB parking lot. They are working through final details.

Randy informed Dave Bretz, Dave Garman, Cliff Wendel and Eric Fiely that their terms will expire at the end of 2017. The applications to run for council must be picked up and filed by 4pm on August 9th. Any discussion about increasing the mayor and council pay must be in place five days prior to the filing deadline.

RESOLUTION/ORDINANCES

RESOLUTION 2017-18 A RESOLUTION TO TRANSFER \$35,000 FROM THE GENERAL FUND TO THE SEWER REVENUE FUND. Pearson made a motion to suspend the rules seconded by Garman. Vote all yes. Wendel made a motion to pass the resolution seconded by Fiely. Vote all yes.

ORDINANCE 2017-11 AN ORDINANCE TO VACATE TWO ALLEYS ON THE FORT RECOVERY SCHOOLS PROPERTY. Pearson made a motion to suspend the rules seconded by Wendel. Vote all yes by roll call. Fiely made a motion to pass the ordinance seconded by Wendel. Vote all yes by roll call.

ORDINANCE 2017-12 AN ORDINANCE TO AUTHORZE THE MAYOR AND FISCAL OFFICER TO SIGN A CONSERVATION EASEMENT. Pearson made a motion to suspend the rules seconded by Fiely. Vote all yes by roll call. Fiely made a motion to pass the ordinance seconded by Wendel. Vote all yes by roll call.

Poll Council: Nothing to report.

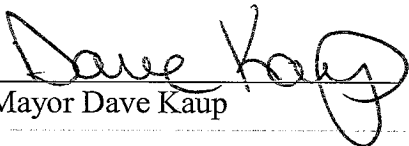
Mayor: Do I have a motion to enter executive session to discuss employment matters per ORC 121.22(G)(1)? Fiely made a motion to enter executive session which was seconded by Wendel. Vote all yes by roll call vote.

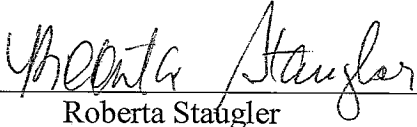
Bretz made a motion to exit executive session seconded by Pearson. Vote all yes.

Erin Minor was instructed to meet jointly with Chief Laux and a representative of Fort Recovery schools to discuss rates for providing security at school athletic events.

Council reviewed invoices #027040 to #027092 including then and now certificates, inter-departmental transfers and memo expenses #201734 to #201739. Bretz made a motion to approve as presented seconded by Wendel. Vote all yes.

Fiely made a motion to adjourn the meeting seconded by Pearson. Meeting adjourned at 9:20 PM.


 Mayor Dave Kaup


 Roberta Staugler