

**RECORD OF PROCEEDINGS
VILLAGE OF FORT RECOVERY REGULAR COUNCIL**

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held _____

November 19, 20 18

CALL TO ORDER: Mayor Dave Kaup called to order the Regular Council Meeting on November 19, 2018 at 7:30 pm at the Village of Fort Recovery Council Meeting Room to conduct regular business.

Roll call was conducted with the following Council members **Present:** Erik Fiely, Cliff Wendel Luke Knapke, Greg Schmitz, Scott Pearson and Al Post. **Also Present:** Randy Diller, Erin Minor, Roberta Staugler, PG Jellison, Sydney Albert, Neal Spencer and Brandon Wyerick.

The Mayor led with prayer and the Pledge of Allegiance.

Reports to Council: VA Report, Police October stats.

Minutes: Wendel made the motion to approve the November 5, 2018 minutes with a correction to attendance; Randy Diller was absent. This was seconded by Fiely. Vote all yes.

Poll Visitors: nothing to report

RESOLUTION/ORDINANCES

RESOLUTION 2018-31 A RESOLUTION TO TRANSFER \$7,000 FROM SEWER USER FEE FUND TO RESERVE FUND. Pearson made a motion to suspend the rules seconded by Schmitz. Vote all yes. Wendel made a motion to pass the resolution seconded by Knapke. Vote all yes.

ORDINANCE 2018-10 AN ORDINANCE FIXING PAY SCHEDULES OF ALL SALARIED AND HOURLY EMPLOYEES. Pearson made a motion to pass the ordinance on to the second reading, this was seconded by Wendel. Vote all yes by roll call vote.

ORDINANCE 2018-11 AN ORDINANCE REAPPOINTING ERIN M. MINOR AS VILLAGE SOLICITOR FOR TWO YEARS. Pearson made a motion to pass the ordinance on to the second reading, this was seconded by Schmitz. Vote all yes by roll call vote.

ORDINANCE 2018-12 AN ORDINANCE FIXING SALARIES OF ELECTED OFFICIALS. Pearson made a motion to pass the ordinance on to the second reading, this was seconded by Schmitz. Vote all yes by roll call vote.

ORDINANCE 2018-13 AN ORDINANCE AUTHORIZING VACATION OF RIGHT OF WAY ON BROADWAY STREET. Pearson made a motion to suspend the rules, this was seconded by Schmitz. Vote all yes by roll call vote. Post made a motion to pass the ordinance seconded by Fiely. Vote all yes by roll call vote.

Diller reporting for Kate: We did not receive the EMA Grant for Police radios. They suggested we resubmit our application next year. We submitted a grant application to the Midwest Electric Community Connection Fund. We were awarded \$500 for park signage.

Nature Works: We received notification that we will receive \$31,000 for new bleachers at Community Park, shade structures for six dugouts at Community Park, a new entrance sign for Community Park and a new entrance sign for the pool. We will have until the end of 2020 to complete the project.

Duhamel Land Swap: Council passed an ordinance approving the land swap agreement. The next step will be to get the Duhamels' signatures on the agreement. **Diller:** The reason the Village wants to do the exchange is so we can clean up the ditch. Chris questioned the stakes on the east side of his lot following the easement line on village property which is 12' from his garage. He noticed the water box is on village property. Randy will verify but believes the water service comes off the street. We are responsible for the line to the shutoff. Chris is ok with it and is ready to sign. Randy will get back to Chris regarding the shutoff and deed preparation.

RECORD OF PROCEEDINGS

Minutes of VILLAGE OF FORT RECOVERY REGULAR COUNCIL

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

November 19, 20 18

Minor: Pavilion: Everything is going well. Mark Fullenkamp will be here in the next few weeks to frame it up. Erin placed information on Facebook with pictures of some pavers that are completed; also informing the public that pavers are still available. We are happy with the engraving of the pavers.

Broadway Street Property: We passed the ordinance tonight authorizing vacation of the right of way. **Diller:** This was due to an error in the legal description of a vacation petition from 1997. The vacation was done as part of the flood project when Bertke needed to move apartments. We changed the zoning from Industrial to C2. We agreed to give 12' across his property only. Unfortunately, due to the error in the legal description, we vacated only part of the right of way in front of Bertke's property and vacated right of way in front of the trailer park. Since that time, the trailer park has changed hands so we can't simply undo the vacation of the right of way in front of the trailer park that wasn't supposed to be vacated. The buyer bought it with the vacation and we can't undo it as if it didn't happen. If it becomes a problem with the Broadway Street project and Choice One comes back and says we need more right of way, we will take care of it then.

Minor: Historical Society: When we received the Capital Budget Grant for the courts project, the Historical Society received a \$75,000 grant. The money was used for Krenning Park and they also installed 17 Wayside exhibit signs for a walking tour around town. Erin and Kate are helping them with the reimbursement process with the state.

Christmas Party: We will have the Village Christmas Party at Brick Street Tavern on December 10th beginning at 6:00pm with a buffet dinner to be served at 6:30pm. Please RSVP to Erin.

Randy Diller: Pavilion: We hope to get the pavilion closed in before the winter.

Capital Budget Grant: Ball Diamonds: The next step is to install sod around fencing in the fields. According to the sod company, we will lay it until they can't cut it. Local landscapers say this is the best time of year to install sod. We hope to get it done this fall. The lights are ordered and we hope to have them installed in December or January. The trash cans are ordered. We will install the concrete pads under the bleachers in the spring.

Nature Works Grant: With this grant, we plan to piggy back the ball diamond improvement project by installing shade canopies over the dugouts, new bleachers, and install new signage at Community Park and Pool.

Utility Dept: We received quotes from all three aerator companies. We will talk with a consultant and budget for aerators. The effluent meter and composite sampler is in and is working. We will replace the caustic soda tank and construct a lean-to on the water plant as we can no longer purchase an underground tank.

Street Lighting: Randy reached out to Miami Valley Lighting last week. They came Saturday to install three lights, two of which were installed in the wrong locations. Randy contacted them today; they will get back with us.

Broadway Street: The OPWC District meeting was held today. Randy attended and was glad he went. We were rated third out of all the small government projects submitted to the district. We will tweak the application in January before it is submitted to the state. We will start an application for CDBG after the first of the year. We anticipate final contracts next September. If all goes perfect it will be a 2020 project. **Mayor:** When will the houses come down? **Diller:** We own two; Clint has until April or May to be out and the Baileys have a little longer. We still need to work on possibly obtaining a sliver of parcel from Joe Westgerdes, which would improve the project; I will approach Joe.

Budget: Our wish list has been compiled for equipment and projects. This is not the final list for 2019 but we will use it in preparing our 2019 appropriations. Randy reviewed all items on the list

RECORD OF PROCEEDINGS
VILLAGE OF FORT RECOVERY REGULAR COUNCIL

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held

November 19, 20 18

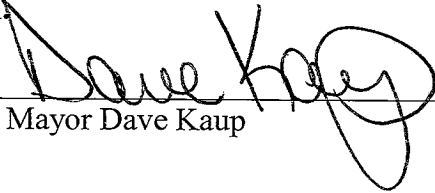
with council. Randy will also schedule a tour of the water plant (in the spring) with Ryan for council as we have new council members.

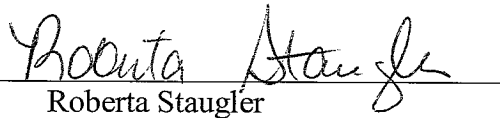
Important Dates: Village Christmas Party December 10th at 6:00 pm at Brick Street Tavern.

Poll Council: Schmitz: The tennis court nets are still out, will we bring them in? **Diller:** Yes, we will. **Pearson:** The Historical Society signs are a nice addition to the town.

Council reviewed invoices #28199 to #28260 including then and now certificates, inter-departmental transfers and memo expense #180091 to #180094. Wendel made a motion to approve as presented, this was seconded by Fiely. Vote all yes.

Wendel made a motion to adjourn the meeting seconded by Fiely. Meeting adjourned at 8:14PM.


Mayor Dave Kaup


Roberta Staugler