

RECORD OF PROCEEDINGS

Minutes of **VILLAGE OF FORT RECOVERY SPECIAL COUNCIL**

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ November 4, 20 19 _____

CALL TO ORDER: Mayor Dave Kaup called to order the Regular Council Meeting on November 4, 2019 at 7:30 pm at the Village of Fort Recovery Council Meeting Room to conduct regular business.

Roll call was conducted with the following Council members **Present:** Cliff Wendel, Luke Knapke, Greg Schmitz, Scott Pearson and Al Post. **Absent:** Erik Fiely.

Also Present: Randy Diller, Roberta Staugler, Erin Abels, Alex Schoen, PG Jellison, Neal Spencer, and Leslie Gartrell.

Reports to Council: VA Report, October Income Tax Report.

Minutes: Wendel made a motion to approve the October 21, 2019 minutes, Knapke seconded the motion. Vote all yes.

Poll Visitors: Nothing to report.

Mayor: Tomorrow is voting day. We have the Mayor, Post, and Pearson on the ballot unopposed. No levies are up for renewal.

RESOLUTIONS/ORDINANCES

RES 2019-23: A RESOLUTION TO AUTHORIZE A MUTUAL AID AGREEMENT WITH OHWARN PROGRAM. Pearson made a motion to pass the resolution to the second reading, seconded by Schmitz. Vote all yes.

ORD 2019-11: AN ORDINANCE FIXING PAY SCHEDULES FOR HOURLY AND SALARIED EMPLOYEES. Pearson made a motion to pass the ordinance to the second reading, this was seconded by Schmitz. Vote all yes by roll call vote.

ORD 2019-12: AN ORDINANCE REAPPOINTING ERIN ABELS AS VILLAGE SOLICITOR. Pearson made a motion to pass the ordinance to the second reading, this was seconded by Schmitz. Vote all yes by roll call vote.

Staugler: We currently accept credit card payments via GovPayNet. We have found a company by the name of JetPay that will integrate with MuniLink and also offer the option to pay from a checking account. The utility payments and checking account payments will have a \$2 flat fee and all other payment types will have a 2.25% fee which is paid by the consumer, we incur no costs. I am requesting permission for the Mayor and I to sign an agreement with JetPay to replace GovPayNet. **Wendel made a motion to authorize the Mayor and Fiscal Officer to enter into an agreement with JetPay to process our credit card payments. The motion was seconded by Knapke. Vote all yes.** Staugler will have Erin review the agreement before having it signed.

Poll Council: No comments.

Abels: Nothing to report.

Diller: The Income Tax Report is up almost \$50,000 over last year and has caught up to the year before. Withholdings are up which means employment is good and net profit is catching up to the previous year, net profits are hard to track.

Project Report: Cooper Farms: Everything is ready to go; we are waiting on the release of funding. Coopers is starting to move dirt around. When the funds have been released, we can go ahead and bid the job. There are several construction companies that will want to bid on this for a winter project.

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Broadway Street: We will reapply for the CDBG funding in January. We will be getting together to complete and submit the application.

Westgerdes Parcel: We will close on the property this week. We will finalize when the checks are ready.

Aeration: We approved a contract with Air Diffusion Systems. Ryan Lefeld has begun working on the PTI; we plan to submit it to EPA this week. The system has been ordered. We will pour a pad and install some anchors. Our guys will be working on it the next couple of weeks. The aeration system cost is right at \$170,000 plus the cost of the pad. We feel it will be a great system for us. Pearson: Did you get a bigger pump? Diller: No, the smaller one, they convinced us it was better. They told us if we ordered it this week, they will have it in four weeks. They have installed the systems in our area in December before and feel it will be fine unless it is a really cold year. Kaup: If the air diffuser runs all the time, will there be no ice? Diller: There will be ice, the diffuser is just pushing water up.

Fire Hydrants: You may have noticed we do have some fire hydrants that need repaired, they are covered with barrels. Usually we have one or two that need repaired; this year we have six, two of which were installed in 1960's. We will replace three and fix three. I told them if the old ones start to act up, don't mess with them, just replace them. Pearson: When is the last time the fire department used one? Staugler: Rockwood's had a fire on First Street a couple of years ago. Kaup: Jack Timmerman also had a fire.

Water Department: The caustic room is closed in. The door was put on last week, not sure if it has been insulated yet. We are ready to finalize the lime feeder plans. We will get it submitted to EPA to let them know what we plan to do next year.

Parks: We had a small accident two Saturdays ago while trying to install the lights. The pole came apart and they came crashing down. There was about \$4,000 in damages to the fixture. We hope to get it up yet this year. Kaup: Was it the bolts? Diller: It slides together, when it was lifted up, we think the sling caught it up on the top and it somehow pulled apart. The part that came apart is not on our surveillance video.

Shelter House: Jerry is working on shelter house #4 & #5 again. We have a few things to finish up this year.

Zoning: We held a meeting last Thursday for 102 E. Wiggs St. which is owned by Sweet Home Recovery. The setback variances were approved. They will begin construction next spring. We have another meeting scheduled for Nov 21st for Country Breeze Subdivision. The proposed units will need setback variances, and they are requesting zero lot lines for their planned condo units.

Tree Commission: Eric Jutte is scheduled to plant trees yet this year. Randy will be working on the Tree City Application which is due soon. This will finish up year 11 or 12.

Monument Park: Nothing new to report on the lighting.

Street Lighting: I placed the proposed agreement with Miami Valley Lighting in drop box. Erin has reviewed it. I have a few things I would like to change in the verbiage. They are not changing their rate for the next couple of years. If a fixture goes bad, they will put a new LED light in it. They will charge us the new rate on it but they will pay for installation of the new light. When we have the final draft, Randy will get it out for council to review. We also will need legislation to authorize Randy to sign the agreement.

Natural Gas Aggregation: We are not currently under a contract; Constellation will offer a contract of \$3.08 per cf for 24 months beginning on December 1st. Letters should be going out to residents not under a contract this week.

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Sidewalks: There will be a crew in town conducting a survey the week of November 18th. They will mark all the places the sidewalks need repaired. They won't grind them; they will cut them. Kaup: Is this for residential properties too? Diller: It will be for the whole town. Knapke: Can they cut sidewalks where the roots have popped them up? Diller: There is a limit as to what they can do, some will need to be cut out and put back in. I want to get back into working on the sidewalks. I will work with Erin on our sidewalk policy, we need one that is workable.

Upcoming Events: The November Park Board meeting will be on November 25th due to Veterans Day. Christmas Open House will be on November 17th. Do we want to shoot for the second Monday of December for our Christmas Party like we have the last few years? We would cancel the Park Board Meeting which is December 9th. We will discuss at the next meeting.

Council reviewed invoices #29019 to #290058 including then and now certificates, inter-departmental transfers and memo expense 190075-190079. Knapke made a motion to approve as presented, this was seconded by Wendel. Vote all yes.

Poll Council: Knapke: The properties the town bought; can we rake the leaves up? Diller: Yes, the guys are going around doing them. I will make sure it is on the list. Post: A few years ago, we talked about doing speed limit signs on Sharpsburg Road. Diller: We are working on them. I talked to Jared about it today. Schmitz: Did we get any feedback from the trailer while it was not flashing? Diller: Actually, we found that it was not recording during that time.

Wendel made a motion to adjourn the meeting, seconded by Knapke. Meeting adjourned at 7:59pm.


Mayor Dave Kaup


Roberta Staugler