

RECORD OF PROCEEDINGS

Minutes of

VILLAGE OF FORT RECOVERY COUNCIL

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

June 29, 20 20

CALL TO ORDER: President Dave Kaup called to order the Special Council Meeting on June 29, 2020 at 6:30 pm via Zoom to discuss the hiring of an employee and legislation to do so if approved.

Roll call was conducted with the following council members present: Erik Fiely, Cliff Wendel, Luke Knapke, Greg Schmitz, Scott Pearson and Al Post.

Also Present: Randy Diller, Roberta Staugler and Erin Abels, PG Jellison and Leslie Gartrel via zoom.

Kaup: We are here to discuss hiring of the Grant/Asst Fiscal Officer for the village.

Diller: You have her information in drop box which includes the application, a list of applicants, and a memo spelling out the process we went thru. It is up to you if you want to do any further discussion in executive session. You gave Bert and I the go ahead in filling this position. As you see we ended up with 18 application via the newspaper ad and Facebook posting. After the application was received Randy sent out an additional questionnaire. We received those back quickly and then narrowed it down to five applications based on the information we received. We both went thru and came up with the same five. We proceeded with those five applicants and scheduled an interview with them where we discussed background, education and computer skills and at the end their wage expectations. Some had more qualities, all were good. They all were asking for more money, and it came down to the best candidate being Jenn Schoonover. She currently works at Tru-Value Hardware and has past experience with ODOT, Miami Co Park District and Auditor's office. She has some Grant and accounting experience and is looking to get back into OPERS, which we looked at as a pretty good plus. She agreed to \$15.50 per hour wage with the typical evaluation at the end of 6 months. We did not discuss amounts. Her skill set is a good match for our needs. We would rather have a Ft Recovery person but we do not have luxury of a four-month training. Our intention is to hire her. Does council have any questions?

Wendel: I see she has a vacation are you shooting for 21st for hiring? Diller: We will work around her vacation. She can start in two weeks; she does have some ½ days that she could come in and start training. Pearson: Bert, you will be working with her what do you think? Staugler: Well it's always hard to know for sure, but in our hour and half discussions I feel that she is going to be a good fit. Schmitz: I am good with it. Wendel: Let's get her in. Pearson: I don't have a problem.

Diller: We will need Council to approve the ordinance to create the position.


RESOLUTIONS/ORDINANCES:

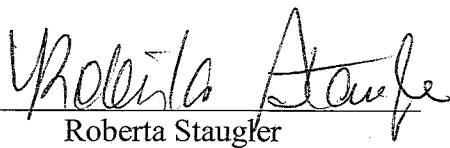
RES 2020-05 ORDINANCE AMENDING SECTION I AND SECTION III OF ORDINANCE 2019-11. Pearson made a motion to suspend the rules seconded by Schmitz. Vote all yes by roll call vote. Wendel made a motion to pass the resolution which was seconded by Knapke. Vote all yes by roll call vote.

Wendel made the motion to hire Jennifer Schoonover for the Grant/Asst Fiscal Officer position as established by the Ordinance approved. This was seconded by Fiely. Vote all yes by roll call vote.

Diller: Jenn will be at Monday's meeting. A request was made to the press to hold this announcement for one day while she notifies her current employer.

Fiely made a motion to adjourn the meeting, seconded by Schmitz. Meeting adjourned at 6:46 pm.


Mayor, Dave Kaup


Roberta Staugler