

RECORD OF PROCEEDINGS

Minutes of

VILLAGE OF FORT RECOVERY COUNCIL

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

July 06.

20 20

CALL TO ORDER: President Dave Kaup called to order the Regular Council Meeting on July 6, 2020 at 7:30 pm in the Council Chambers to conduct regular business.

Roll call was conducted with the following council members present: Erik Fiely, Cliff Wendel, Luke Knapke, Greg Schmitz, Scott Pearson. Absent: Al Post.

Also Present: Randy Diller, Roberta Staugler, Erin Abels, PG Jellison, Jared Laux, Neal Spencer, Bailey Cline and Leslie Gartrel.

The Mayor led with Prayer and the Pledge of Allegiance.

Reports to Council: VA Report and June Income Tax Report, 2021 Budget

Minutes: Wendel made a motion to approve the June 15th 2020 minutes, Knapke seconded the motion. Vote all yes. Wendel made a motion to approve the June 29th 2020 minutes, Knapke seconded the motion. Vote all yes.

Diller: We have a new employee here tonight, Jenn Schoonover. Jenn will be our new Grant Administrator/Assistant Fiscal Officer. I want to take a moment to talk about the lack of cooperation we received from the Daily Standard. We wanted to provide Jenn time to notify her employer prior to it being in the newspaper. We thought it was common courtesy. It is not Leslie's fault, but the editor decided to run it anyway even after we requested it be held for one day. He said it was not illegal as it was a public meeting. It was run on the front page, in bold, and then her name was spelled wrong. The only thing I got out of him was; it was held in a public meeting so it is public information. I felt the Daily Standard did not care about common courtesy and disrespected the village and especially Jenn. I have always stated that to provide for efficient and timely reporting requires cooperation. One time we ask for their cooperation to hold the information for one day and we did not get it. All other media held it as requested, which to them I want to say thank you. Mayor: We know it was not Leslie's fault.

Chief: We received the new mobile radios which were installed today in both cruisers. Mayor: You now have radios that are portable? Laux: No, they are in the cruisers, not removable just portable in the vehicles.

RESOLUTIONS/ORDINANCES:

Staugler: We received \$39,239.19 in CARES Act funds from the Mercer County Auditor, we need to establish a fund in which to place them.

RES 2020-13: A RESOLUTION TO ESTABLISH THE 205 CARES ACT CRF HB481 FUND. Pearson made a motion to suspend the readings, this was seconded by Schmitz. Vote all yes. Wendel made a motion to approve the resolution seconded by Schmitz. Vote all yes.

Staugler: It is time to review the 2021 Budget which we are required to prepare and forward to the Mercer County Auditor as required each year. The budget was reviewed by council.

Wendel made a motion to approve the 2021 budget as presented and forward to the Mercer County Auditor This motion was seconded by Knapke. Vote all yes.

Staugler: A copy of the 2018-2019 Draft Audit Report has been received. The audit did not have any management deficiencies to report. However, they did find some reporting errors on the Annual Report which I have described in the memo to council. This will not preclude us from conducting AUP Audits in lieu of full audits in the future. Diller: How many times can we do AUP audits? Staugler: We can do two which will cover four years. Kaup: What does that mean? Staugler: During an AUP audit they do not review as many transactions, it is not as thorough or as much to review. Council can decide later if that is what we want to

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do. The cost is about half, two cycles would save about \$10,000 in audit costs. Council having no further questions signed the audit review and waiver of a formal exit review form.

Erin Abels: I have reviewed Legislation for the village to join the Joint Village-Township EMS District. Depending on the Wednesday meeting I will be ready to prepare a resolution to pass.

Diller: Cooper Farm Extension: We received the final pay request. The final numbers were \$267,000 plus a \$47,000 change order to take the water line to the highway. When it was completed there were \$12,500 in deductions for things they did not do. The final payment request is \$13,932.90 of which we will owe approximately \$7,000. We will pay when we get the final request from Jared's office.

Broadway Street: Jared Ebbing received the release of funds letter from the State of Ohio. We will receive in the neighborhood of \$500,000 in grant monies from CDBG. The project will be moving rather quickly now. I will be working with Ryan of Choice One; the advertised bid dates will be July 8th and July 15th with the bid opening scheduled for July 23rd. We will award the bid quickly thereafter. It may require a special meeting. We want to give our recommendation on accepting the contractor. Based on the way the paperwork is completed; we think we should bid out Broadway St right now. The local contractors think they can have Broadway Street completed this year and will only need to put the top coat of asphalt down in the spring. We will then give about two weeks after July 23rd to bid out Elm St and give until next year to have it completed. We hope we can get a good price from our prospective contractor because they tie together. It will give them a little extra time. Part of project is to reroute the local truck traffic down Broadway Street to First Street and come out to the highway. We hope to build some money in the project to repair First Street after the project is complete as the reroute will do some damage to it.

As with all other projects we will have a property owner meeting where we invite them in to look at plans with Council and myself so they understand the project. I have talked to everyone about the scope of the project. It is always better to have them come in to talk. The only one that is impacted the most is George Stammen. Broadway Street was already pushed to the South, he is aware of this. Randy would like to have a meeting the last Monday of the month July 27th at 6:30pm, we will advertise it as an open house. Wendel: Will it clearly state that they need to have the project done this year? Diller: Yes, up to the top coat.

Fiely made a motion to hold a special meeting on July 27th at 6:30pm to discuss the Broadway and Elm Street reconstruction. This was seconded by Wendel. Vote all yes.

Street Paving: We are doing some chip seal and fog seal on Flaler and Sharpsburg Road this summer. Brad from the County Engineer's office estimates this will begin late in July 2020.

Utility Aeration: We have had some ups and downs with the lagoons. We have made some changes and have had other people here to look at it. The numbers seem to be staying where they need to be. The secondary DO is up around 13 every day and the primary DO below 2 a lot of days. We have tested the CDBG and we actually had a non-detectible test result one-time with most results within our limits. I think we are doing the right thing; it is a matter of getting thru the initial shaking up of things. We have backed off inserting the sludge reducing bacteria to build up the DO in the primary pond. Randy spoke with OEPA and they understand there is a process when you change things.

Lime Press: We received final numbers of around \$40,000 and we budgeted \$45,000. We will be finalizing it this week. We had painting tanks and walkways scheduled to be completed this spring, we finished it this week.

Monument Lighting: We are making some headway working with OHC on getting this project moving.

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Sidewalk policy: I talked to the company; they think they will have some days in between jobs to complete.

Zoning: We will get to this now that we can have meetings.

COVID: Things seem to be going fine. We are cleaning things as we are supposed to. We did get the CARES Act money. We will go thru and figure out what we can expense such as extra cleaning supplies, masks, and some payroll. I don't see any way we can spend \$39,000 we will buy some more supplies as they are running low.

GIS: They are starting tomorrow morning. When done they will have located all our service lines and valves, etc. which will be on an electronic map. We are marking, and they will physically shoot it with a GIS rod. We will be able to use a tablet to go right to the spot located within three centimeters. It builds in the ability to log everything we do such as flushing, turning valves, maintenance, and cleaning manholes. OEPA is making this a requirement for asset management. OWDA paid half the cost which leaves us with \$17,500. We have made progress and will be ahead of the OEPA deadline.

Park Board: FRYSO leagues are wrapping up. I have not received any complaints. Some of the younger kids' parents decided to schedule some practices and games.

Zoning: A variance hearing was held last Thursday night regarding an Indian Hills Estate property rear yard setback. We have a second hearing scheduled for July 14th on the school bus barn rear yard setback to the alley to the east. Where they are setting the building makes the most sense.

Important Dates: CIC: The Mayor will be attending this meeting tomorrow. Wednesday will be the Squad 3-EMS meeting. They are trying to set up an EMS district for southern Mercer County. Erin has reviewed some of the resolutions we will need to create a district. We will be ready to go when they are ready. We know how good it was when they created Southwest Fire District in the 80's. You will have a number of townships working together which will take cooperating. The Sunday concerts at VanTrees Park will start back up this coming Sunday and run for six more weeks. We do not know about the Tractor Pulls or the WOW yet.


Poll Council: Knapke: Around the pavilion there are weeds around the rock that need to be pulled. Diller: We have someone that has volunteered to take that section, it is hard to fire them. We have talked about making it a grass mound next year.:

Council reviewed invoices #29547 to #29569 including then and now certificates, inter-departmental transfers and memo expense 200047 to 200051. Wendel made a motion to approve as presented, this was seconded by Fiely. Vote all yes.

Fiely made a motion to adjourn the meeting, seconded by Knapke. Meeting adjourned at 8:18 pm.



Mayor, Dave Kaup



Roberta Staugler