



# Village of Fort Recovery

## Landlord Reporting

### Total Tenant Listing

**Instructions:** This form must be completed by the owner of the rental properties at the request of the Tax Administrator and returned within thirty (30) days from the date of the request. If there are more properties than space allows, use additional copies of this form and attach together. A completed listing shall be remitted to the Village of Fort Recovery Income Tax Department at 201 S Main St PO Box 459, Fort Recovery, Ohio 45846 or hand delivered to the Village Offices

<p><b>Owner Information</b></p> <p><i>Please complete this form.</i></p> <p><i>If title is held by a trust or business entity, enter the name of the entity on Line 1.</i></p>	<p>1. Owner Name(s) on the Title: _____</p> <p>2. Owner is an <input type="checkbox"/> Individual <input type="checkbox"/> Trust, LLC, Corporation or Partnership (<i>Complete Line 3a</i>)</p> <p>3a. Name(s) Trustee/CEO/Managing Partner _____</p> <p>3. Owner Full Address: _____</p> <p>4. Owner Phone: _____ Owner Email: _____</p> <p>5. Owner's Permission to publish &amp; distribute contact information for rental requests: <input type="checkbox"/></p> <p style="font-size: small;"><i>*Contact information includes: Owner Name &amp; Owner Phone Number. A flyer will be available in our office for those seeking a vacant rental unit within the corporation limits of Fort Recovery.</i></p> <p>6. Property Manager (<i>if applicable</i>): _____ Phone: _____</p> <p>7. Address: _____</p>
<b>Property #1</b>	<p>8. Address: _____</p> <p>9. Tenant Name(s): _____</p> <p>10. Beginning date of tenancy: ___/___/___ End date of tenancy (<i>if applicable</i>): ___/___/___</p>
<b>Property #2</b>	<p>11. Address: _____</p> <p>12. Tenant Name(s): _____</p> <p>13. Beginning date of tenancy: ___/___/___ End date of tenancy (<i>if applicable</i>): ___/___/___</p>
<b>Property #3</b>	<p>14. Address: _____</p> <p>15. Tenant Name(s): _____</p> <p>16. Beginning date of tenancy: ___/___/___ End date of tenancy (<i>if applicable</i>): ___/___/___</p>
<b>Property #4</b>	<p>17. Address: _____</p> <p>18. Tenant Name(s): _____</p> <p>19. Beginning date of tenancy: ___/___/___ End date of tenancy (<i>if applicable</i>): ___/___/___</p>
<b>Property #5</b>	<p>20. Address: _____</p> <p>21. Tenant Name(s): _____</p> <p>22. Beginning date of tenancy: ___/___/___ End date of tenancy (<i>if applicable</i>): ___/___/___</p>
<b>Property #6</b>	<p>23. Address: _____</p> <p>24. Tenant Name(s): _____</p> <p>25. Beginning date of tenancy: ___/___/___ End date of tenancy (<i>if applicable</i>): ___/___/___</p>
<b>Property #7</b>	<p>26. Address: _____</p> <p>27. Tenant Name(s): _____</p> <p>28. Beginning date of tenancy: ___/___/___ End date of tenancy (<i>if applicable</i>): ___/___/___</p>



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<b>Property #8</b>	29. Address: _____ 30. Tenant Name(s): _____ 31. Beginning date of tenancy: ___/___/___ End date of tenancy (if applicable): ___/___/___
<b>Property #9</b>	32. Address: _____ 33. Tenant Name(s): _____ 34. Beginning date of tenancy: ___/___/___ End date of tenancy (if applicable): ___/___/___
<b>Property #10</b>	35. Address: _____ 36. Tenant Name(s): _____ 37. Beginning date of tenancy: ___/___/___ End date of tenancy (if applicable): ___/___/___
<b>Property #11</b>	38. Address: _____ 39. Tenant Name(s): _____ 40. Beginning date of tenancy: ___/___/___ End date of tenancy (if applicable): ___/___/___
<b>Property #12</b>	41. Address: _____ 42. Tenant Name(s): _____ 43. Beginning date of tenancy: ___/___/___ End date of tenancy (if applicable): ___/___/___
<b>Property #13</b>	44. Address: _____ 45. Tenant Name(s): _____ 46. Beginning date of tenancy: ___/___/___ End date of tenancy (if applicable): ___/___/___
<b>Property #14</b>	47. Address: _____ 48. Tenant Name(s): _____ 49. Beginning date of tenancy: ___/___/___ End date of tenancy (if applicable): ___/___/___
<b>Property #15</b>	50. Address: _____ 51. Tenant Name(s): _____ 52. Beginning date of tenancy: ___/___/___ End date of tenancy (if applicable): ___/___/___
<b>Property #16</b>	53. Address: _____ 54. Tenant Name(s): _____ 55. Beginning date of tenancy: ___/___/___ End date of tenancy (if applicable): ___/___/___
<b>Property #17</b>	56. Address: _____ 57. Tenant Name(s): _____ 58. Beginning date of tenancy: ___/___/___ End date of tenancy (if applicable): ___/___/___

**Owner's Declaration:** I understand this form is required by law and failure to comply is in violation of the Village of Fort Recovery Municipal Income Tax Ordinance No 2015-12. I declare under penalty of perjury under the laws of the Village of Fort Recovery that the foregoing information is true and correct to the best of my knowledge.

Signature: \_\_\_\_\_

Date: \_\_\_/\_\_\_/\_\_\_